

TE AKATEA EXECUTIVE MEETING  
MINUTES

## Information

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OFFICIAL MINUTES FOR:  
Te Akatea Maori Principals Association

DATE: Friday 9 March 2012

TIME: 9:30a.m. – 12:00p.m.

VENUE: Papamoa Library  
Papamoa

OPENING KARAKIA: Para Meha

HE MIHI: Para Meha

TE WHAKAHOKI: Maahia Nathan

## Attendees

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PRESENT:

EXECUTIVE MEMBERS:

Para Meha  
Paul Royal  
Stan Whata  
Bruce Jepson  
Maahia Nathan  
Laura Hawksworth  
Nancy McFarlane

President  
Finance Officer  
Secretary

TKKM o Rotoiti  
TKKM o Bernard Fergusson  
Koru School  
Te Akau ki Papamoa  
Te Wharekura o Manurewa  
TKKM o Toku Mahipi Maurea  
Glenholme School

INVITED GUESTS

Marg McLeod  
Ngareta Timutimu  
Jackie Patuawa

Acting Group Manager, MOE  
Ngai Te Rangi Iwi  
First Time Principals Coordinator

APOLOGIES:

EXECUTIVE MEMBERS:

Arihia Stirling

Te Kura Maori o Ngatapuwa

ABSENT (UNEXPLAINED):

EXECUTIVE MEMBERS:

No absences

APOLOGIES MOVED: Para Meha  
SECONDED: Stan Whata

## Introduction / Mihimihi

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Introduction and agenda setting by Para

## Minutes

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MINUTES FROM THE PREVIOUS MEETING:

Friday 18 November 2012

Tabled  
Read

Corrections (if needed)

- 1.
- 2.

MINUTES MOVED AS TRUE AND CORRECT: Paora Royal  
SECONDED: Bruce Jepson

CARRIED

MATTERS ARISING:

ISSUE	ACTION	WHO
1. Response from Ministry regarding extra staffing for teaching English	Reply: Use the staffing entitlement currently given to kura  Paora asked that we keep asking the question for staffing entitlement to assist with English teachers in kura  For Mainstream there is Maori Instruction Funding – should there be an equivalent for Kura i.e. English Instructional Funding  Collective points to include: Te Aho Matua guidelines, points raised above	Para asked at a hui – response from MOE delegate  Te Akatea, via Para, to formally ask for teacher entitlement to support kura. Clear intent in the statement for kura to provide English, therefore, where is the resource to implement this.
2. Canon Photocopier Sponsorship	Fair process: Tender for applications for a sponsor from document management providers – Canon / Sharp	Para to speak with Canon / Ricoh.  Stan to speak with Sharp. a) \$10K to executive b) 3 Term agreement c) Exclusive sponsor at conference  Bruce to handle the deal

## Reports

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FINANCE:

Finance Report(s) presented by Paora Royal

1. Income Statement for 18 November 2011 – 31 December 2011
  2. Audit of 2011 Annual Accounts
  3. Income Statement for 1 January 2012 – 8 March 2012
- Finance summary attached to report.

MATTERS ARISING:

ISSUE	ACTION	WHO
1. Paora explained details of accounts / audit of annual accounts		Paora
2. Audit confirmed – accepted accounting practice in New Zealand		
3. Payment needed for audit	Move for payment of \$345 to the Chartered Accountant – Peter M Granville.  Passed	
4. NZPF Grant – study award given to Te Akatea from NZPF.	Paora to speak with Arihia about developing expectations for applying for NZPF Study Grant via Te Akatea. Processes to ensure Te Akatea is prudent in it's role to administer the grant.  Nancy to flick something to Paora to assist with guidelines  Expectation for next TA Meeting to be reviewing applications  Timeline: 2 April 2012: application loaded onto website 14 May 2012: application close 18 May2012: TA Meeting  Grant amount: To the maximum of \$6500. Moved Laura. Second Paora. Carried  Discussion about eligibility.	Nancy / Paora / Arihia

1. **FINANCE REPORT MOVED** Income Statement for 18 November 2011 – 31 December 2011:  
**MOVED:** Paora Royal  
**SECONDED:** Para Meha

2. **AUDIT OF ANNUAL ACCOUNTS REPORT MOVED:**  
**MOVED:** Paora Royal  
**SECONDED:** Maahia Nathan

3. **FINANCE REPORT MOVED** Income Statement for 1 January 2012 – 8 March 2012  
**MOVED:** Paora Royal  
**SECONDED:** Bruce Jepson

**CARRIED**

## CORRESPONDENCE:

1. No correspondence

## INWARDS:

## MATTERS ARISING:

ISSUE	ACTION	WHO

FNANCE REPORT MOVED:  
SECONDED:

**Network for Learning Presentation: Guest**

PRESENTOR: Marg McLeod, MOE, Acting Group Manager, CTL - Implementation  
Powerpoint presentation Attached

ISSUE	ACTION	WHO
1. Identifying target group for priority	A letter from TA expressing our wish for priority be given to our schools that are overrepresented with student population representative of the "tail" of NZ achievement. i.e. Maori / Pasifika / Rural	Para

**Ngai Te Rangi Iwi: Manuhiri**

PRESENTOR: Ngareta Timutimu  
MIHI: Maahia Nathan  
PRELUDE: Bruce Jepson

Introduction by Ngareta,

- Te Mahere Rautaki Matauranga o Ngai Te Rangi 2011 - 2031
- Copies of documents handed out to TA Members

ISSUE	ACTION	WHO
1. Iwi Education Plan – designed to begin from pepi through to	Proactive approach to education for the iwi - puna reo	Do schools understand what the MOE want Ngai Te Rangi

koroua kuia	<ul style="list-style-type: none"> <li>- develop two resources for ECE</li> <li>- to support schools</li> <li>- schools that want direct involvement</li> <li>-</li> </ul>	Iwi to do – develop graduate profile and te reo strategy (cultural standards)  How do you get engagement with schools in this area with local iwi reps?
2. Notifying our whanau what the MOE has required Ngai Te Rangi to do as part of the iwi contract	Engagement through Principals – assist with engagement of iwi	How can iwi help our schools?

## Reference Groups

### ITEM 1: Reference Groups: NZEI PC

ISSUE	ACTION	WHO
1. Bruce shared a report about the meeting held 24 – 25 February 2012	Report distributed and attached	
2. Does NZEI have a national strategy for promoting the union views?	Bruce explained the learning taken from NZPF National Standards campaign and how NZEI have used this to engage expects in this area to assist	
3. Issues for Bruce to take to next meeting	1. Staffing Entitlement for kura – see above 2. MITA \$1000 allowance for teachers in kura (consecutive 5 year tenure)	Bruce – next NZEI PC meeting 25 May 2012

### ITEM 2: Website update

ISSUE	ACTION	WHO
1. isolutions been notified that TA no longer require their service		
2. New Provider: Zealed	Managed through TKKM o Bernard Fergusson	TA ask that Jules administer our TA website. Para asked for payment for services. To be confirmed

### ITEM 3: Reference Groups: Police Partnership

ISSUE	ACTION	WHO
1. Police School Profile	To be distributed into all schools. An analysis of school security / systems	
2. Ready-nek: MOE initiative	Resource from MOE	
3. Revamp of DARE	How can this meet needs of kura	
4.		

## Strategic Plan / Goals

ITEM 1:

ISSUE	ACTION	WHO
1.		

## Regional Reports

AKA WAIARIKI

Report presented by Para Meha / Nancy McFarlane

ISSUE	ACTION	WHO
Letter from Rotorua Primary Principals regarding a letter from Justice Department regarding / demanding that teachers are no longer exempt from jury service.		

AKA WAIKATO

Report presented by Paul Royal / Laura Hawksworth

ISSUE	ACTION	WHO
1. Powhiri at 11 at Turangawaewae, Hopuhopu		
2. Venue: Kingsgate		
3. In short: Barna Heremia, Hekia Parata, Wharehuia Milroy, Sector group workshops, Sponsored dinner at Sky City (Adijah), Tom Royal, Sponsors slot	Flyer due out in next couple weeks	
4. Aiming for 100 pax	Current membership -	
1. Building relationships between Kura and Waikato University. Year 1 training students regular visit kura (normal school structure)		
2. Single Property architect / manager in trial in Putaruru		
3. Teacher council meeting: What do we expect of Te Reo proficiency for entrance and exit of training teachers from all providers.		
4.		

AKA TAMAKI

Report presented by Mahia Nathan

ISSUE	ACTION	WHO
1. Aka Tamaki conference – building whakawhanaungatanga of our networks in Auckland. Growing the Te Akatea profile. Ann Milne		

presented.		
2.		

#### AKA TOKERAU

ISSUE	ACTION	WHO
1. No report		

#### AKA TAURANGA MOANA      Report presented by Bruce Jepson

ISSUE	ACTION	WHO
1. New position being created on WBOP principal association		
2. Aka Tauranga Moana building strong links with Ngai Te Rangi Iwi and development of relationship		

#### OTHER REPORTS

ISSUE	ACTION	WHO

### **General Business**

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#### ITEM 1:

ISSUE	ACTION	WHO
Conference 2013 – ideas for a host		

#### ITEM 2:

ISSUE	ACTION	WHO
Sex offender case. General discussion regarding vetting system and processes for preventing this situation		

### **Closure of Meeting**

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CLOSING KARAKIA:

Paora Royal

MEETING CLOSED:

3:17p.m.

NEXT MEETING:

Date –

Friday 18 May 2012

Time – 9:30a.m.  
Venue – Kingsgate, Hamilton

SIGNED:



Name: Para Meha  
Position: President  
Date: 18.5.12.

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